



**MEETING MINUTES**  
**May 4, 2021**

**Welcome—The meeting was called to order at 6:35pm**

Those present: Nikki Niccolai, President, Katie Niebuhr, Vice President, Brad Schwer, Treasurer, Jodi Matthews, Secretary, Principal Roger Gahart, Beth LaBell, Bryan Hammond, Kris Kordecki, Jenny Morgan, Andrea Burgess, LeAnn Drissel, Marie Sager

I. SECRETARY'S REPORT

The PSO Meeting Minutes of April 6, 2021, were approved on a Sager/Kordecki motion.

The Minutes for the May meeting will be submitted to the PSO Board for final approval.

II. TREASURER'S REPORT

Checking	Opening Balance:	\$43,761.03
	Closing Balance:	\$21,848.87
Savings	Opening Balance:	\$459.28
	Closing Balance:	\$459.31

Water fountains, Ellison Machine, and Literacy Unit supplies are big items that have been paid for. The ten percent (10%) of total fundraising of the 2019-2020 school year has been paid out.

The Treasurer's Report was approved on a Sager/Kordecki motion.

III. COMMUNITY OUTREACH

**1. Kenosha County Fair Display (Nikki Niccolai)** – The Kenosha County Fair is still on for this year. We are waiting on estimates for a new ladder and tools for some minor repair work Margie’s husband Jack will do. The one hundred ten (\$110.00) dollar rebate from Menards from the purchase of the tables can be used towards this purchase.

A Sager/Kordecki motion was made and approved to allocate up to two hundred (\$200.00) dollars for a new ladder and tools.

**2. Kindergarten Mixer – (Nikki Niccolai)** The Kindergarten Orientation for the 2021-2022 school year is set to be held on Tuesday, August 24, 2021 from 6:00pm to 7:00pm. The typical information for parents and a short bus ride for students will occur. We are dropping the gifting of buttons this year, as students also receive one at Kindergarten Screening. Andrea Burgess, owner of Burgess Baking, is donating cookies for students and staff. There were six (6) open-enrollment openings for next school year.

**3. New Student Welcoming (Nikki Niccolai)** – This event could be dropped as we have not had new families in recent years that would require being paired up with a current school family. In the past, this has been held the same evening as Open House. See below for more Open House information.

**4. Open House (Nikki Niccolai)** – Open House for the 2021-2022 school year is scheduled for Wednesday, August 25th from 5:00pm to 7:00pm and Thursday, August 26th from 8:30am to 12:00pm. Besides meeting with the classroom teacher, the purpose of Open House is for PSO to be present and to provide PSO-related information to new families and answer any questions they may have. It has been mentioned again that this table needs an updated board of pictures and/or a video featuring pictures. Candy and volunteer sign-up sheets can also be made available at the PSO table. PSO volunteers will need to be present; Nikki is available for Wednesday's Open House.

#### IV. SOCIAL AND ENTERTAINMENT

**1. Kingfish Game (Nikki Niccolai)** – One hundred (100) seats have been reserved for the Kingfish Family Game scheduled on Friday, June 4, 2021. Families will again be grouped together by grade. Ryne with Kingfish needs to be contacted for an update and he will need to be updated as it gets closer to the game on a more accurate number of seats we need reserved. A form will go home with students soon.

#### V. TEACHER AND STAFF SUPPORT

**1. 8th Grade Graduation (Roger Gahart)** – The all-school Penny War for the eighth-grade fundraising earned a whopping two thousand eight hundred (\$2,800.00) dollars! The graduation ceremony is set for Friday, May 28th and will allow for graduates and eight (8) guests. The graduate will sit with family as opposed to all on stage like in the past. There will be no refreshments after the ceremony. Each student has a speaking part and will have photos taken. It will no doubt be a wonderful and memorable evening for our eighth-grade graduates.

**2. Panther Bucks (Nikki Niccolai)** – Some eighth graders took a survey regarding their leftover Panther Bucks. Of the twenty-one (21) students who returned the survey, six (6) would receive a twenty-five (\$25.00) dollar gift card and fifteen (15) would receive a ten (\$10.00) dollar gift card. It would cost PSO approximately three hundred (\$300.00) dollars to provide gift cards in exchange for Panther Bucks.

A Kordecki/Hammond motion was made and approved to allocate up to three hundred (\$300.00) dollars for gift cards in exchange for eighth grade Panther Bucks.

**3. Teacher Appreciation Week (Beth LaBell)** – Teacher Appreciation Week will be celebrated next week. It was pushed back one (1) week due to PSO being busy with and wrapping up Spaghetti Supper. Starbucks drinks are priced up to five (\$5.00) dollars each. Panera bagels has a Tuesday Baker's Dozen special for seven (\$7.00) dollars each and we would need two (2) baker's dozen plus a variety of cream cheeses. Individual lunches from Dickey's are priced up to eleven (\$11.00) dollars each. We have forty-two (42) staff members and four (4) bus drivers this year.

A Hammond/Kordecki motion was made and approved to allocate up to eleven hundred (\$1,100.00) dollars for Teacher Appreciation Week food, supplies, and gifts.

The following table below are the ideas we came up with for our staff:

<b>Day</b>	<b>Treats Ideas</b>	<b>Details</b>
------------	---------------------	----------------

Monday, May 10th	Starbucks drinks	Starbucks drinks will be dropped off in the teacher's lounge by 8:00am. Beth and Jodi will coordinate the order with the staff and Starbucks. No volunteers will be needed.
Tuesday, May 11th	Breakfast	Kris Wessel will provide several different kinds of quiche. Panera bagels, juice, plates, napkins, and cutlery will be provided by PSO. No volunteers will be needed.
Wednesday, May 12th	Snack Attack and Beverages	Sign-Up Genius will be used for volunteers to help provide an individual packaged snack and an assortment of drinks for the teacher's lounge fridge.
Thursday, May 13th	Luncheon	PSO is supplying a luncheon from Dickey's BBQ. They are such a generous and loyal donor for Spaghetti Supper that we feel we need to give back.
Friday, May 14th	Sweets and Treats, Delivery of Gifts	Sign-Up Genius will be used for volunteers to provide different types of individually packaged sweets and treats. Delivery of staff gifts will occur in the afternoon.

**4. Kindergarten Graduation (Nikki Niccolai)** – The Board approved the allocation of funds last week for the Kindergarten Graduation. Three hundred (\$300.00) dollars was requested for props, signs, and cookies.

**5. Field Day (Nikki Niccolai)** – The Board approved the allocation of funds last week for Field Day. Mr. Pye requested one thousand three hundred fifty (1,350.00) dollars for the following: three (3) buses for the 5-8 field trip to Action Territory, the bounce house, obstacle course, and generator rentals, and snacks for the K-4 Field Day. The bus rental quote was four hundred fifty (\$450.00) dollars and the remaining is approximately nine hundred (\$900.00) dollars. Only Paris School and chaperones will be at Action Territory. Masks are optional, but mandatory on the bus.

**6. 4th Grade Canoe Field Trip (Nikki Niccolai)** – It was asked on behalf of Mrs. Rennock that PSO helps fund her Fourth Grade Canoe Field Trip to the River Bend Nature Center in Racine. In order to comply with adequate spacing for the busing, two (2) buses will be needed. One bus is approximately two hundred (\$200.00) dollars and it would offset costs for fourth grade families and be greatly appreciated.

A Sager/Morgan motion was made and approved to allocate up to two hundred (\$200.00) dollars for an additional bus for the fourth-grade field trip.

## VI. FUNDRAISING

**1. Spaghetti Supper (Beth LaBell)** – Eight hundred fifteen (815) guests were served at this year's Spaghetti Supper and two hundred eighty (280) of those were carry-out; normal carryout is in the sixty (60) to seventy (70) range. We were down twenty (20%) percent, but that did not affect our record-breaking preliminary results.

Four staff members that work very hard and put in extra time will be rewarded and receive a much-

deserved monetary gift of one hundred (\$100.00) dollars: Kristina, Rachel, Mike, and Sue. Brad will write one check out to Roger and Roger will disperse funds and include with a thank-you note on behalf of PSO.

A Kordecki/Sager motion was made and approved to allocate four hundred (\$400.00) dollars for a monetary gift for four staff members.

**2. Panther Prowl 2021 (Beth LaBell/Nikki Niccolai)** – The 2021 Panther Prowl tentative date is Saturday, October 9, 2021. This date does not conflict with CHS Homecoming which is scheduled for October 2nd.

## VI. OTHER BUSINESS

**1. Open Board Nominations for Open Positions 2021-2022** – The PSO Board has an open position for Vice President to fill for the 2021-2022 school year. Katie Niebuhr is moving into the position of President, Brad Schwer will continue to serve as Treasurer, and Jodi Matthews will continue to serve as Secretary. All are encouraged to have possible nominations in mind.

**THANKS FOR AN AMAZING YEAR – SEE YOU IN THE FALL!**

**Next Meeting: Tuesday, September 7, 2021**

**This meeting was adjourned at 8:52pm**

Respectfully Submitted By:

Jodi Matthews, Secretary

Minutes Approved: May 13, 2021