



MEETING MINUTES December 1, 2020

Welcome - The meeting was called to order at 6:46pm

Those present: Nikki Niccolai, President, Brad Schwer, Treasurer, Jodi Matthews, Secretary, Principal Gahart, Beth LaBell, Bryan Hammond, Marie Sager

I. SECRETARY'S REPORT

The PSO Meeting Minutes of November 3, 2020, were approved on a Gahart/Hammond motion.

II. TREASURER'S REPORT

Checking	Opening Balance:	\$50,022.86
	Closing Balance:	\$48,883.65
Savings	Opening Balance:	\$459.09
	Closing Balance:	\$459.13

The Treasurer's Report was approved on a Gahart/Hammond motion.

A one hundred (\$100.00) dollar monetary gift for Kristina Klabunde for her Prowl efforts has been confirmed and will be given to her.

III. COMMUNITY OUTREACH

1. Share Basket Review (Jodi Matthews) – Despite having to make necessary changes to this year's "food drive" it ended up being a very successful year. Families have always been extremely grateful for what they receive, but Roger received such positive feedback from them. They were so appreciative of the gift cards they received (in place of the usual large amount of nonperishable goods) and the flexibility it provides them with. They were also very thankful for the full Thanksgiving meal they also received. In addition to the meal and Woodman's and Kwik Trip gift cards, they received community contributions such as a Birchwood Foods donation, farm fresh eggs from Muhlenbeck Farm, Girl Scout chocolates, and cards made by the fourth grade. Thank you letters to donors and volunteers have been sent out. Due to the overwhelming positive turnout

of the collection of monetary donations and the ease of it for volunteers, it has been decided we will continue to do it this way in the future.

2. Open Enrollment (Beth LaBell) – Roger has received six (6) calls for tours so far. The Open Enrollment window runs from February through April each year, with the exception of it being extended through May this past year. At this time there will be no tours given during the school day, but Roger is willing to schedule them in the late afternoon, evening, or during the weekend. We will again promote to the same two (2) schools- Caterpillar College and Trinity Co-op Preschool. It is unknown at this time how many spots will be available for open enrollment for the 2021-2022 school year, but it would be for Kindergarten only. The School Board Meeting in January will determine what class sizes will be set at and, therefore, how many spots will be available.

IV. SOCIAL & ENTERTAINMENT

1. Movie Night (Nikki Nicolai) – All Movie Nights have been canceled this year.

2. Holiday Treats/Classroom Gifts (message from Melissa Swartz) – It is unknown at this time what the small student gift will be. Instead of Parry distributing gifts like in the past, teachers will receive gifts and pass out to students.

V. TEACHER AND STAFF SUPPORT

1. Teacher Conference Meals – Conference meals were originally going to be canceled this year due to the way it has always been coordinated and set up, but an alternative carry-out option was discussed and agreed upon. Beth contacted the owner of El Serape for a quote and they have a “burrito in a box” meal option for eight (\$8.00) dollars which includes a burrito, rice, and beans in an individual package as well as chips and salsa. Twenty-five (25) meals would be needed for a total of two hundred (\$200.00) dollars. Marie volunteered to use Sign-Up Genius which has been used in the past for events such as Teacher Appreciation Week as a means for families to help out. The fridge can be stocked with soda for both days and individual packaged snacks for Thursday will be needed. Sweet treats (cookies and brownies) from Chick-Fil-A will be ordered and picked up by Jodi. These two (2) trays will cost fifty-seven (\$57.00) dollars.

Conferences will be held on Wednesday, December 9th from 1:00pm to 7:00pm for all grades and Thursday, December 10th from 4:00pm to 7:30pm for grades K-5 only. December 9th will be a 4:00pm early dinner and December 10th will be snacks for after school.

A Sager/Hammond motion was made and approved to allocate three hundred (\$300.00) dollars for teacher conference meals from El Serape and sweet treats from Chick-Fil-A.

VI. FUNDRAISING

1. Spaghetti Supper (Beth LaBell) – The date for Spaghetti Supper has been set for Saturday, March 13, 2021 with a tentative rescheduled date if necessary of May 1, 2021. A March Spaghetti Supper is very unlikely to happen. Corporate donation requests typically need to be complete two months in advance so those will need to get out by January 13th in the event Spaghetti Supper does go on in March. There are concerns that March is much too early for such an event and would not have a good turnout. Jodi volunteered to help Beth out this year with the corporate donation requests and will use March 13th as the event date.

Literacy Unit will continue to go on during its usual months of February and March due to the theme of “Iditarod Arctic” which always starts on the first Saturday in March. In the event that the Spaghetti Supper is rescheduled for May, the hallway can either be decorated and kept up or just decorated later on. All student projects would be kept for the later date as well.

VII. OTHER BUSINESS

1. POPS (Nikki Niccolai) – The November PAWS Store was not open due to the number of COVID-19 cases at the time. The next PAWS Store will be held on Wednesday, December 9th. Students have been earning so many Paws from their teachers this year from doing such a great job demonstrating Panther Pride and just having adapted so well to this unique school year. This is a half day for students with a 12:30pm release for conferences.

**Next Meeting: Tuesday, January 5, 2021
This meeting was adjourned at 8:41pm**

Respectfully Submitted By:
Jodi Matthews, Secretary
Minutes Approved: January 5, 2021