



**MEETING MINUTES  
November 3, 2020**

**The meeting was called to order at 6:36pm**

Those present: Nikki Niccolai, President, Katie Niebuhr, Vice-President, Brad Schwer, Treasurer, Roger Gahart, Principal, Bryan Hammond, Kris Kordecki

I. SECRETARY'S REPORT

The PSO Meeting Minutes of October 6, 2020 were approved on a Hammond/Kordecki motion.

II. TREASURER'S REPORT

Checking	Opening Balance:	\$48,065.19
	Closing Balance:	\$43,101.31
Savings	Opening Balance:	\$459.05
	Closing Balance:	\$459.09

The Treasurer's Report was approved on a Hammond/Kordecki motion.

III. COMMUNITY OUTREACH

**1. Share Baskets (message from Jodi Matthews)** – Share Basket looks different this year; we are accepting monetary donations only as there is no space for food donations. Money raised will go towards a full Thanksgiving meal plus Woodman’s gift cards for grocery shopping. There are six families this year receiving Share Baskets. Jodi communicated with teachers making them aware of the changes and all classroom teachers have received an envelope to keep donations in. Flyers have been made and sent home with students with one more reminder coming. The Lenfestey Family is again donating a total of eight turkeys; six families will receive one and two larger families will receive a second. A letter was sent today to Birchwood for their usual donation of a box of hamburger patties per family. Jodi spoke with Trudy Monson and her family farm will again donate eggs for each family. Jodi will contact Town of Paris Fire Chief Iwen to let him know a donation is not necessary this year; He has always donated fresh onions and potatoes in bulk. Grocery shopping at Woodman’s is scheduled for Sunday, November 22 with Kari Willms. Packing of baskets will occur on Monday, November 23rd. Jodi will be in need of only one other person to help and it shouldn't take long. Pick up of baskets is scheduled for Tuesday, November 24th

before the Break.

Brad typically writes out and provides Jodi with a check tonight for the Woodman's shopping portion, but she is requesting it in the form of cash this year in order to purchase gift cards.

A Kordecki/Hammond motion was made and approved to allocate six hundred (\$600.00) dollars for Share Baskets. This helps to provide each family with a full Thanksgiving meal and grocery shopping gift cards.

#### IV. SOCIAL AND ENTERTAINMENT

**1. Movie Night** – All movie nights have been canceled for the 2020-2021 school year.

**2. Holiday Treats/Classroom Gifts – (message from Melissa Swartz)** – Melissa Swartz will chair this year's holiday treats and gifts for students, staff, and classrooms. There is a total of forty-nine (49) staff members and bus drivers who will receive a five (\$5.00) dollar gift card. There are fifteen (15) classroom teachers that will receive a fifteen (\$15.00) dollar gift card to Target for classroom use. All students will also receive a small gift.

A Kordecki/Hammond motion was made and approved to allocate up to eight hundred (\$800.00) dollars needed for the Holiday Treats and Classroom Gifts.

#### V. TEACHER AND STAFF SUPPORT

**1. Teacher Wish Lists (message from Theresa Schwer)** – Theresa will get letters out to teachers regarding their wish list items. Teachers are always very appreciative of the one hundred fifty (\$150.00) dollars they receive from PSO to use for classroom supplies and materials each school year.

**2. Teacher Conference Meals** – There will be no meals provided to staff for conferences this year due to COVID restrictions.

**3. Software Funding (Principal Gahart)** – PSO has again agreed to contribute ten (10%) percent of Prowl proceeds to go towards software and technology. Brad suggested funds could be rounded up given there was no Spaghetti Supper in March. This amount will be supplied now and should Spaghetti Supper go on in Spring of 2021, an additional ten (10%) percent of that fundraiser could also be donated.

A Kordecki/Hammond motion was made and approved to allocate up to five thousand (\$5000.00) dollars for school software and technology.

#### VI. POST-EVENT FOLLOW-UP

**1. Halloween Party** – The Halloween Party was canceled this year.

**2. Panther Prowl (Beth LaBell)** – The Prowl was once again an astounding record-breaking event, having

raised over forty-nine thousand (\$49,000.00) dollars, an increase of over ten thousand (\$10,000.00) dollars from last year! It was noted that Kristina Klabunde, office staff, goes above and beyond and is amazingly helpful when it comes to all the Panther Prowl finances. She puts in endless hours of work even though her child has graduated from the school. She is so deserving of a gift of thanks for her dedication to both the school and Prowl.

A Kordecki/Hammond motion was made and approved to allocate up to one hundred (\$100.00) dollars for a thank you gift for Kristina on behalf of the PSO.

## VII. OTHER BUSINESS

**1. POPS (Nikki Niccolai)** – The first PAWS Store of the year went great and students were so excited. Teachers have been very generous with handing out Paws to students so they had a lot to spend. The Middle School store is stocked and Mrs. Buehler expressed her thanks to the PSO for continuing to fund this.

**2. Wish List (Roger Gahart)** – Water fountains have been previously mentioned at the September PSO meeting. There have been a few more additions to the wish list since. The installation of four (4) filtered water fountains that allow bottles to be filled up including extra filters is estimated to cost eight thousand (\$8,000.00) dollars.

The school Ellison Machine needs to be replaced. This is a die-cutting machine teachers often use for letters, numbers, and graphics for things like bulletin boards. The machine is old and the templates are worn and dull. Rachel will look into whether the company will buy back some parts. A new machine including upper- and lower-case letters would cost approximately two thousand five hundred (\$2,500.00) dollars.

New books for both classroom use and Literacy Unit need replacing. This could cost approximately three thousand (\$3,000.00) dollars.

The projector in the gym used for movie night, assemblies, graduations, and other events such as Writers Club and holiday programs is twelve (12) years old and needs to be replaced. The parts are no longer replaceable, is dim, and the cart it sits on is no longer functional. Roger is requesting a new projector, cart, and speaker. Mr. Pace is shopping around for the best price and will let us know. We will discuss further and approve and allocate funds when we have more details.

Each year PSO contributes funds for each student to go towards field trips to lower the costs paid by parents, however, this support will not be needed this year.

A Kordecki/Hammond motion was made and approved to allocate thirteen thousand five hundred (\$13,500.00) dollars for water fountains, an Ellison machine, and classroom and literacy unit novels.

**Next Meeting: Tuesday, December 1, 2020  
This meeting was adjourned at 7:04pm**

Respectfully Submitted By:  
Jodi Matthews, Secretary  
Minutes Approved: December 1, 2020