



MEETING MINUTES November 5, 2019

The meeting was called to order at 6:48pm

Those present: Marie Sager, President, Nikki Niccolai, Vice-President, Brad Schwer, Treasurer, Jodi Matthews, Secretary, Beth LaBell, Jennifer Morgan, Bryan Hammond, Kris Kordecki, Kari Willms, Jackie Gerou, Jamee Wojtanowicz

I. SECRETARY'S REPORT

The PSO Meeting Minutes of October 1, 2019 were approved on a Kordecki/Morgan motion.

Christy Hoff will now post "Draft" Minutes shortly after that month's meeting takes place. The October 1, 2019 "Draft" Meeting Minutes have been posted to the school website.

II. TREASURER'S REPORT

Checking	Opening Balance:	\$15,864.65
	Closing Balance:	\$45,102.09
Savings	Opening Balance:	\$458.28
	Closing Balance:	\$458.38

Remaining PSO Commitments as of 11/4/2019

Item	Amount Approved	Amount Spent	Amount Remaining
Technology Allocation	\$ 7,000.00	-\$	7,000.00
Teacher Wish List	\$ 2,700.00	-\$	2,700.00
PAWS Store	\$ 3,400.00	\$ 1,300.00	\$ 2,100.00
JA Biz Town	\$ 1,000.00	-\$	1,000.00
Music- Bari Sax	\$ 2,400.00	-\$	2,400.00
Reading Benches Repair	\$ 683.00	-\$	683.00
Middle School Lockers	\$ 10,000.00	-\$	10,000.00
Total	\$ 27,183.00	\$ 1,300.00	\$25,883.00

Brad wrote a check out tonight and gave it to Jodi in the amount of three hundred (\$300.00) dollars for Share Basket grocery shopping on Sunday, November 24, 2019 and a check in the amount of thirty-one dollars and fifty-two cents (\$31.52) to replace Share Basket bins in six classrooms.

The Treasurer's Report was approved on a Morgan/Willms motion.

III. COMMUNITY OUTREACH

1. Share Baskets (Jodi Matthews) – Share Basket bins have been distributed and multiple flyers have been sent home with a final one being sent home next week. Checking expirations and organizing food on tables have begun and are on-going. Taking inventory of items for shopping will take place on Friday, November 22, 2019 and donation collection runs through Monday, November 25th. The Woodman's shopping will occur on Sunday, November 24, 2019. Packing of Baskets will occur in the evening of Monday, November 25th with Tuesday, November 26th being the pick-up day by Share Basket recipients. Jodi has a good number of volunteers and is in communication with each of them.

A letter was sent to Birchwood Foods in October, but Jodi has not heard from them; she will follow-up with Cassie at Birchwood. Typically, Birchwood donates one (1) ten (10)-pound box of hamburger patties per family. Family of Mrs. Monson is donating two (2) dozen eggs from their farm for each Share Basket family. Three hundred (\$300.00) dollars in Woodman's gift cards have been donated by a Paris School family and the intent is to offset the amount PSO would normally kick in. The Lenfestey Family is donating eight (8) turkeys to this year's Share Basket. Each family will receive one (1) turkey and two (2) larger families will receive a second turkey. This is the Lenfestey Family's fourth year donating the turkeys to Share Basket and we can't thank them enough. Jodi will also reach out to Fire Chief Roland Iwen regarding potatoes and onions that he typically donates each year.

We currently have one hundred three (\$103.00) dollars in cash donations collected from the Halloween Party. There were collections at the Halloween Party for the hot dogs and at the Share Basket table. This year PSO is providing for six local families to receive Share Baskets. The PSO typically spends one hundred (\$100.00) dollars on each family, but the three hundred (\$300.00) donation will offset that.

A Kordecki/Morgan motion was made and approved to allocate three hundred (\$300.00) dollars for Share Baskets. This provides each family with a full Thanksgiving meal including perishable items in addition to all the nonperishable food donated by school families.

IV. SOCIAL AND ENTERTAINMENT

1. Movie Night (Leadership Needed) – Marie will check with those volunteers who signed up to help with Movie Night this year to see if anyone would be interested in taking over the leadership for this. December, January, and February Movie Nights could still be scheduled at this time under new leadership.

2. Holiday Treats/Classroom Gifts – (message from Melissa Swartz) – Melissa Swartz will chair this year's holiday treats and gifts for students, staff, and classrooms. The Holiday Break begins on Friday, December 20th with a 3:25pm dismissal. Melissa's husband, Jay, will play the role of "Parry" again. All staff and bus drivers, for a total of forty-five (45) individuals, will receive a five (\$5.00) dollar gift card to Starbucks. All classrooms, for a total of fifteen (15), will receive a fifteen (\$15.00) dollar gift card to Target for classroom use. Two hundred seventy-nine (279) students will receive a small gift.

An edible treat, such as an individually packaged cookie, cake pop, or cupcake, or a "melted snowman"

bottle of water with a label were ideas mentioned. A baker who donated for this year's Panther Prowl was contacted and Cozzi Café in Paddock Lake will also be contacted for pricing. A team of school parents could also get together for baking and/or wrapping up the treat.

A LaBell/Kordecki motion was made and approved to allocate up to seven hundred fifty (\$750.00) dollars needed for the Holiday Treats and Classroom Gifts.

V. TEACHER AND STAFF SUPPORT

1. Teacher Wish Lists (message from Theresa Schwer) – Teachers are again very appreciative of the one hundred fifty (\$150.00) dollars they received from PSO to use for classroom supplies and materials this school year.

2. Teacher Conference Meals (December 11, 2019 and December 12, 2019) – Kris Wessel will again organize a committee to help and prepare a lunch meal and a dinner meal for Teacher Conferences. December 11th is a 12:30pm dismissal with conferences for all grades being held from 1:00pm to 7:00pm. December 12th conferences will be held from 4:00pm to 7:30pm for K-5 only. No ideas were mentioned, but Kris always does a fantastic job at heading this.

3. Software Funding (message from Principal Gahart) – This is not part of the ten percent (10%) that is allocated each year from fundraising. A current bill to be paid for software licenses is in the amount of six thousand two hundred eighty-two (\$6,282.00) dollars.

VI. POST-EVENT FOLLOW-UP

1. Halloween Party (Nikki Niccolai) – The Halloween Party went very well under new leadership. There was a lot of positive feedback for the entire evening. Ryan and Nikki Niccolai did an amazing job organizing this with the help of Marie Sager. The use of Sign-Up Genius was very positive and a great tool for getting volunteers. DJ Positive is already booked for next year's Halloween Party. The total amount spent on this year's Halloween Party went over budget by more than five hundred (\$500.00) dollars; many decoration items needed replacing. Serving hot dogs with the other treats was brought back and seemed to go over very well; there was a donation bucket for those and that brought in a good amount that will go towards Share Basket. The costume and pumpkin carving contests went well. There are just some slight changes Nikki would make for next year, but overall it was a successful evening and a great time had by all.

A Kordecki/Willms motion was made and approved to allocate an additional five hundred seventy-seven dollars and fourteen cents (\$577.14) for going over the original three hundred (\$300.00) dollar budget approved back in September for Halloween Party supplies.

2. Panther Prowl (Beth LaBell) – The Prowl was once again an astounding record-breaking event, having raised over thirty-nine thousand (\$39,000.00) dollars.

The Action Territory award night will be held on Thursday, November 21, 2019 from 4:30pm to 9:00pm.

Beth held a Post-Prowl Meeting to discuss the outcome in greater detail prior to the PSO meeting this

evening.

VII. OTHER BUSINESS

1. POPS (Nikki Niccolai) – The first PAWS Store of the year went great and students wiped it out. The next one will be held on Wednesday, November 13th.

2. Field Trip Funding (message from Roger) – Each year PSO contributes funds for each student to go towards field trips to lower the costs paid by parents. PSO will continue to contribute twelve (\$12.00) dollars per student for the 2019-2020 school year. We currently have two hundred seventy-nine (279) students for a total of three thousand three hundred forty-eight (\$3,348.00) dollars.

A Kordecki/Hammond motion was made and approved to allocate three thousand three hundred forty-eight (\$3,348.00) dollars for field trip funding for each student.

Next Meeting: Tuesday, December 3, 2019

This meeting was adjourned at 8:40pm

Respectfully Submitted By:

Jodi Matthews, Secretary

Minutes Approved: December 3, 2019