



**MEETING MINUTES  
December 3, 2019**

**Welcome - The meeting was called to order at 6:37pm**

Those present: Marie Sager, President, Nikki Niccolai, Vice President, Brad Schwer, Treasurer, Jodi Matthews, Secretary, Principal Gahart, Beth LaBell, Kris Kordecki, and Jackie Gerou.

I. SECRETARY'S REPORT

The PSO Meeting Minutes of November 5, 2019, were approved on a Kordecki/Gerou motion.

II. TREASURER'S REPORT

Checking	Opening Balance:	\$45,446.84
	Closing Balance:	\$30,752.77
Savings	Opening Balance:	\$458.38
	Closing Balance:	\$458.47

The Treasurer's Report was approved on a Kordecki/Gerou motion.

III. COMMUNITY OUTREACH

**1. Share Basket Review (Jodi Matthews)** – This year was a very successful year. In addition to the variety of foods Share Basket recipients typically receive, each family also received several hygiene products, Girl Scout donations and cards, a Woodman’s gift card, and a fleece blanket. Jodi shared a thank you note from a Share Basket family who was extremely grateful for what they received. Thank you letters to donors and volunteers have been sent out. A last-minute donation from Stumble Inn was dropped off to add a seventh family in need and Roger had one in mind. This donation contained a full Thanksgiving meal. The Woodman’s receipt from shopping for Share Basket was given to Brad.

**2. Open Enrollment (Beth LaBell)** – We will again promote to two (2) schools- Caterpillar College and Trinity Co-op Preschool. Brochures are complete and folders need to be stuffed before distributing to the two schools in the next couple weeks. The event at Trinity Co-Op Preschool

needed to be rescheduled and that will happen sometime in the new year. There is no need to run an ad in “West of the I.” There will be no to very few spots available for open enrollment for the 2020-2021 school year.

#### IV. SOCIAL & ENTERTAINMENT

**1. Movie Night (Nikki Niccolai)** – Nikki will take over leadership for Movie Night, as nobody came forward and volunteered. Movie Night will be held in January and February. Popcorn will come from Rojo’s in Burlington and bags and water will be picked up from Sam’s Club. Movie Nights will begin at 6:00pm. Nikki will create an ad to be sent home with students, get it approved by Roger, and Jodi will then send an email out to families.

**2. Holiday Treats/Classroom Gifts (message from Melissa Swartz to Marie)** – The original idea of an edible treat, specifically a cake pop from Cozzi Café, will no longer be the gift as allergies became a concern. Melissa thinks she will be under budget with the small student gift being Rudolph sunglasses from Oriental Trading. Distribution will take place in the afternoon on Friday, December 20th. Melissa is unsure if her husband, Jay, can play the role of Parry to hand out the gifts. Two students will be coordinated to play Parry if necessary.

#### V. TEACHER AND STAFF SUPPORT

**1. Teacher Conference Meals (message from Kris Wessel to Marie)** – Kris Wessel will be reaching out to her committee that helps out with Conference Meals. Conferences will be held on Wednesday, December 11th from 1:00pm to 7:00pm for all grades and Thursday, December 12th from 4:00pm to 7:30pm for grades K-5 only. There is no theme at this time. December 11th will be an 11:00am luncheon and December 12th will be a 3:00pm early dinner.

**2. Classroom Christmas Trees and Reallocation of Funds (Principal Roger Gahart)** – Last year all classroom Christmas trees were tossed in the garbage after the holidays. The intention was to immediately replace them, but that didn’t happen. Teachers began asking over Thanksgiving Break if they can have their classroom tree, but trees were never purchased. Principal Gahart is asking PSO if sixteen (16) regular-sized and four (4) small trees could be purchased. Trees would be ordered from Amazon for a total of approximately six hundred thirty-six (\$636.00) dollars.

Principal Gahart originally miscalculated the total for Middle School lockers that had been previously allocated for ten thousand (\$10,000.00) dollars, but the total cost for lockers and installation will actually cost six thousand twenty-seven (\$6,027.00) dollars. That is a difference of approximately four thousand (\$4,000.00) dollars. He also mentioned that there are sixteen (16) more cheerleaders this year in need of uniforms. The cost for sixteen (16) uniforms is one thousand six hundred thirty-two (\$1,632.00) dollars. Another need is new basketballs and volleyballs. When new balls are purchased, the current balls replace the classrooms balls for recess use and then those can get tossed. Mr. Pye estimates new balls, a rack, and possibly negotiate free shipping would total one thousand three hundred seventy-five (\$1,375.00) dollars. Lastly, a banner for “Preschool Promo Night” is needed and would cost slightly over one hundred (\$100.00) dollars. Beth is in

touch with someone and confident it would turn out great. This would be a retractable banner made of a fabric material and could be used on multiple events throughout the year.

The items mentioned above could all be purchased for the difference in cost from what was previously allocated for lockers and what it will actually end up costing.

## VI. FUNDRAISING

**1. Spaghetti Supper (Beth LaBell)** – The date for Spaghetti Supper has been set for Saturday, March 21, 2020.

Planning meetings will begin in the new year.

Kris Wessel will again head the kitchen. The Spata Family is on board to supply the spaghetti sauce from their family-owned business, Valeo's.

Donations for the live auction have already started to come in. A unique, one-of-a-kind piece of furniture with an ornate top has been donated by Norma Buskirk. Also, a biplane ride and a Giannis Antetokounmpo jersey will be donated.

Beth's idea for an auction item donated on behalf of her family is a stuffed Parry wearing a set of Beats Headphones.

## VII. OTHER BUSINESS

**1. POPS (Nikki Niccolai)** – The next PAWS Store will be held on Wednesday, December 11, 2019. This is a half day for students with a 12:30pm release for conferences, so it was mentioned that teachers may bring their class at any time that morning to make it go quicker. She asked Brad for a check to replenish the store.

**2. Tubing Night (Beth LaBell)** – Beth heard from Wilmot Mountain Tubing and proposed holding another Family Tubing Night. The cost this year is twenty-two (\$22.00) dollars and five (\$5.00) would go back to the Foundation for each attendee. Tubing would be available from 4:00pm-9:00pm and there would be a requirement of a minimum of twenty (20) people for this event. A date of February 20, 2020 will be looked into for availability.

**Next Meeting: Tuesday, January 7, 2020  
This meeting was adjourned at 8:34pm**

Respectfully Submitted By:  
Jodi Matthews, Secretary